

BRITISH GLIDING ASSOCIATION

CONVERSION APPLICATION TO THE CAA FOR AN *ADDITION TO AN EXISTING PART-SFCL SAILPLANE PILOT LICENCE*

Please read the form completion guidance notes

Please complete the form in clear block capitals using black ink

Payment - Please use the attached payment form.

FALSE REPRESENTATION STATEMENT

It is an offence under UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine and on conviction on indictment with an unlimited fine or imprisonment or both

1. APPLICANT'S PERSONAL PARTICULARS (please complete as legibly as possible)

CAA Reference Number. This is important. Please be careful to accurately note your licence number, eg 1234567E

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Title.....Surname.....

Forenames..... Date of Birth.....

Email Address (please print carefully).....

Tel No.....Mobile No.....

2. APPLICANT'S *ADDITIONAL* CONVERSION REQUIREMENT AND BGA RECOMMENDATION TO THE CAA (please read the guidance notes before ticking a box - shaded areas for BGA use only)

Additional privileges/ratings required:

Aerobatic privileges	<input type="checkbox"/>		Sailplane Cloud flying privileges	<input type="checkbox"/>		Blank
TMG	<input type="checkbox"/>		Sailplane towing in a TMG	<input type="checkbox"/>		TMG night <input type="checkbox"/>

APPLICANT DECLARATION (required by all applicants)

I declare; that I understand the privileges, requirements and limitations that apply to the Part-SFCL licence that I have applied for; and that I understand that it is my responsibility to ensure that I am capable of safely exercising the privileges attached to the Part-SFCL SPL that I am issued with.

Applicant signature:..... Date.....

BGA USE ONLY - BGA DECLARATION

We are satisfied that the application for the grant of an addition to the SPL privileges held by the person named on this application has been assessed and we are satisfied that all the requirements have been satisfactorily completed. We hereby recommend that the licence is issued with the additional privileges identified above by the BGA.

Name:..... Signature:.....

Position:..... Date:.....

CAA USE ONLY

Date of Issue..... Loaded by.....

Checked by..... Signed by.....

Enclosures:

5. APPLICATION EVIDENCE CHECKLIST (delete where not applicable to this application)

Note: All evidence must be certified copies (originals must not be sent) as per Section 1 of the guidance notes. Uncertified copies will not be accepted and the application will be returned. For full details of evidence required please see guidance notes.

Conversion Requirement	Required Evidence	Certified & Included	BGA USE
TMG	Valid SLMG or TMG Rating, or SEP (land) Rating together with SLMG differences training, or Compliance with SFCL.150 SPL (b) and (f) and submit certified copy of course completion certificate.	<input type="checkbox"/>	<input type="checkbox"/>
TMG night	Valid night rating, or Compliance with SFCL.210 (b), (c), (d) and submit certified copy of course completion certificate.	<input type="checkbox"/>	<input type="checkbox"/>
Sailplane towing	30 hours and 60 take-offs PIC in SLMG or TMG and 10 flights towing as PIC in an SLMG or TMG, or Compliance with SFCL.205 (b)(1) & (2), (d) and (e) and submit certified copy of course completion certificate.	<input type="checkbox"/>	<input type="checkbox"/>
FI(S) Sailplane Towing	Logbook statement of instructing towing, or Compliance with SFCL.315 (a) (5)(ii)	<input type="checkbox"/>	<input type="checkbox"/>
FI(S) Aerobatics	BGA holds evidence of BGA aerobatic instructor certificate, or evidence of a valid FI(A) certificate without a "no aerobatics" restriction, or Compliance with SFCL.315 (a) (5)(i) and (ii).	<input type="checkbox"/>	<input type="checkbox"/>
FI(S) Sailplane Cloud Flying	BGA holds evidence of BGA SCFE instruction qualification, or Compliance with SFCL.315 (a) (5)(ii).		<input type="checkbox"/>
FI(S) instruction (ie FIC)	BGA holds evidence of BGA FIC qualification, or Compliance with SFCL.315 (a) (7).		<input type="checkbox"/>
FI (S) TMG Training in TMG	Valid CAA issued FI rating, with either SLMG or TMG instructing privileges or Compliance with SFCL.315 (a) (4).	<input type="checkbox"/>	<input type="checkbox"/>
FI(S) TMG Night	Valid CAA issued FI rating, with either SLMG or TMG and night instructing privileges or Compliance with SFCL.315 (a) (6).	<input type="checkbox"/>	<input type="checkbox"/>
FE(S)	You will need to: Meet the requirement for a Flight Instructor (Sailplanes) certificate and: <ul style="list-style-type: none"> - Hold a BGA Full Instructor rating - Submit evidence of 300 hours pilot flight time in sailplanes of which 150 hours or 300 launches is flight instruction, and - Provide a certified copy of your CAA Examiner Standardisation Seminar attendance certificate (unless issued by the BGA) and - The BGA will need to receive a copy of the CAA Form TS10 which follows an Assessment of Competence (supplied by the testing Senior Examiner) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
FE(S) for TMG extension	Meet the requirements above for FE(S) and: <ul style="list-style-type: none"> - Submit evidence of 50 hours of flight instruction in a TMG, and - The BGA will need to receive a copy of the CAA Form TS10 which follows an Assessment of Competence (supplied 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

6. APPLICANTS LOGBOOK SUMMARY (please only complete elements required for this application)

Original logbook evidence must be shown to a person authorised to certify as described in the form completion guidance at 1. That person must sign the certificate below. Original or copies of logbook evidence of hours and launches should not be submitted.

I confirm that I hold logbook evidence of;	Applicant signature
Sailplane towing in a TMG	
30 hours and 60 take-offs PIC in SLMG or TMG <u>and</u> 10 flights towing as PIC in an SLMG or TMG	
Instructing	
100 hours and 200 launches PIC in gliders	
Instructing in a TMG	
30 hours PIC in SLMG or TMG	
Examining	
<u>For SPL</u> - 300 hours PIC of which 150 hours or 300 launches is flight instruction.	
<u>For TMG extension</u> - 50 hours of flight instruction in TMGs	
<u>For FI(S) sailplanes excluding TMG</u> 500 hours flight time in sailplanes, including 10 hours or 30 launches instructing for an FI(S) certificate in sailplanes excluding TMGs	
<u>For FI(S) TMG</u> 500 hours flight time in sailplanes, including 10 hours or 30 takeoffs/landings instructing for an FI(S) certificate in TMGs	

I have seen the applicant's logbook evidence and I certify that the above summary is accurate.

Signed:

Name:

Date:

CFI/Secretary/Chairman//BGA FIE/CAA Examiner
(delete as applicable)

GUIDANCE NOTES - CONVERSION APPLICATION TO ADD A PRIVILEGE TO A PART FCL SAILPLANE PILOT LICENCE PREVIOUSLY ISSUED BY THE CAA

This form is only to be used to make an application to the BGA for recommendation that the CAA add privileges to an existing UK CAA issued SPL.

Please read the guidance before completing the application form.

The detail is important. An incorrectly submitted application form or a missing piece of required information or a missing copy of a document will unfortunately result in the application being returned unprocessed.

APPLICANTS PERSONAL PARTICULARS

Please always quote your existing SPL number eg '123456E'. This will help the CAA identify your record and thereby expedite the process of re-issuing your licence.

CERTIFYING DOCUMENTS

The following people can act as document certifiers where required in this application;
Club Chairman, CFI or Secretary, BGA authorised Flight Instructor Examiner, CAA authorised Examiner

Instructions for the certifier:

- Insert on the copy to be enclosed with the application, 'I have seen the original document and I certify that this is a complete and accurate copy of the original'
- Certifier must sign and date
- Certifiers name must be printed in block capitals
- Must include position or capacity, eg. Club Secretary

HOW TO USE THIS FORM

If you are applying to add a privilege via an existing BGA/national qualification, you must:

- Complete the Applicants Personal Particulars.
- Tick the box for the required additional privilege.
- Sign the applicant declaration.
- Submit the relevant supporting evidence detailed at Application Evidence Checklist and Logbook Summary (please note that copies of documents must be certified).

If you are applying to add a privilege having met the relevant SFCL requirements, you must:

- Complete the Applicants Personal Particulars.
- Tick the box for the required additional privilege.
- Where training at a DTO is required, ensure that the DTO declaration is completed. Where more than one copy of each is required, please submit the further copy with this application.
- Where required, ensure that the Assessment or Demonstration of Competence declaration is completed. Where more than one copy of each is required, please submit the further copy with this application.
- Sign the applicant declaration.
- Submit the relevant supporting evidence detailed at Application Evidence Checklist and Logbook Summary (please note that copies of documents must be certified).

Please submit the form including all required evidence and payment to the BGA office.